

**ATTACHMENT J**

**CONTRACT HISTORICAL DATA**

**JUNE 2014**

**RFP NNG15499033R**

**CONTRACT TBD**

## CONTRACT HISTORICAL DATA

As provided in the Section H clause entitled, ADVANCE AGREEMENT BETWEEN THE PARTIES: REQUIREMENT TO PROVIDE CONTRACT HISTORICAL DATA, and based on the written request from the Contracting Officer, the Contractor shall provide all of the following historical data from this contract:

- (1) Provide all labor resources employed under this contract in the last twelve months, by Company Labor Category. For each labor category, provide the number of full-time equivalents (FTEs), the current average wage rate (unburdened "straight time" rate), and the average seniority level;
- (2) For each labor category, identify the most recent date that wages were escalated and provide the percentage by which wages were escalated;
- (3) For each labor category, identify whether the category is "exempt," "non-exempt," or "union" as governed under the Service Contract Labor Standards;
- (4) For each labor category, provide a brief position description in sufficient detail to indicate the duties of each category and any minimum education and experience requirements.

Example Table of Requested Data

Labor Category	Number of *FTE by Company's Title	**Current Weighted Avg. Unburdened Hourly Rate for this Category	Average Seniority for this Category	Date and Amount of Last Rate Escalation	Identification "Exempt," "Non-Exempt," or "Union"
Engineer 4	9	\$18.20	18 months	April 2005 (2.8%)	Exempt

*\*1 FTE is defined as the work of a full time equivalent. Example: Four employees working 2 hours per day make up one FTE.*

*\*\*Straight time labor rates only, not bid rates or burdened rates*

- (5) Provide the actual non-labor (other direct costs) expenditures for the prior twelve months, delineated by each of the following cost elements: materials, equipment, travel, supplies, and any other non-labor expenditures (e.g. service centers, training, facilities, etc.);
- (6) Provide an estimate of the number of FTEs, including associated labor category titles/descriptions, for those personnel currently supporting this contract that are accounted for as indirect. This may include administrative employees (e.g., accounting or clerical personnel), management employees and/or technical employees (e.g. computer support personnel); and
- (7) The information required in (1) through (6) above shall be provided for the prime contractor and all significant subcontractors. Significant subcontractors are those subcontractors that have performed more than \$2 million in work over the life of this contract.

(End of Attachment)